

GETTING THE BEST OUT OF SCHOOL-TOP TIPS

Ensure your child

- Comes to school as often as possible
- Has a regular sensible bedtime.
- Has time for breakfast.
- Is ready for school with appropriate 'kit' and clothing for the activities.
- Attends appointments as often as possible outside school time.
- Goes on holiday during school breaks.
- Knows what they will do in school.
- Has their home/school diary completed.

THANK YOU

We really appreciate parents/carers
who are

PLEASE DON'T FORGET
TO LET SCHOOL KNOW
WHEN YOUR CHILD IS
TOO UNWELL TO ATTEND
SCHOOL

SUPPORT

We feel the most important way to promote good attendance is to work in partnership. We work with 'Attendance 100' to support positive attendance. If you require help to improve your child's attendance please contact school or 'Attendance 100' and we will be happy to help.

CONTACT INFORMATION-

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Sunderland SR3 4HA

☎ (0191) 553 5880

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www.sunningdaleschool.com

HEADTEACHER: MRS. CELIA WRIGHT

DEPUTY HEADTEACHER: MR. JAMES WALLER



Sunningdale School

Promoting
Positive
Attendance



In accordance with section 444(1) of the Education Act it is the parents' responsibility to ensure their child receives both a regular and punctual education.

ATTENDANCE MATTERS:

We believe that good school attendance gives children the opportunity of success and helps develop skills for life. We believe it is vital that all children attend school every day unless there is an unavoidable cause like illness.

CHECK TERM TIME DATES CAREFULLY BY READING ALL HOME/SCHOOL CORRESPONDENCE. OUR WEBSITE PROVIDES ALL HOLIDAY/TRAINING DAY DATES

DON'T BE LATE!

**SCHOOL OPENS:
8.50AM**

HOW I CAN HELP MY CHILD

Be involved in your child's education.

Avoid taking family holidays in term time.

Try to make non-urgent medical appointments out of school time or if this is not possible keep time absent to a minimum.

Be aware of the impact of regular absences-missing school is missing out.

Don't keep your child off school for reasons such as shopping or 'sleeping in.'

REPORTING YOUR CHILD'S ABSENCE

If your child needs to be absent due to illness please -

- Inform school the first morning of the absence with reasons and possible day of return.
- Where appropriate inform your home/school transport.
- If absence continues please keep in touch with school regularly to report on your child's progress.

Medical Conditions

We understand that some children within Sunningdale have medical difficulties. We now have a 'Home Visitor' who can support your child if they are recovering from an operation or require support to return to school.

Please contact school if your child requires support.

HOLIDAYS

TAKING YOUR CHILD OUT OF SCHOOL DURING TERM TIME CAN IMPACT ON THEIR PROGRESS.

DID YOU KNOW

- If your child has more than 8 sessions of absence a half term they will hit a 'trigger' and it will be our responsibility to look into the reasons for this.
- Each half day of absence is counted as 1 session.
- The recommended attendance rate should not be lower than 95%. This is recommended by the Department for Education.
- Your child's absence may be marked as unauthorised if they are not poorly or not attending an appointment.
- The school has an attendance management policy which includes stages of intervention when absences cause concern.